

**Greenvale Town Board Minutes**  
**Regular Monthly Meeting**  
**Thursday July 19, 2018**

Board Members present – Treasurer Wayne Peterson, Chair Gregory Langer, Supervisor Darcy White, Supervisor Anthony Rowan, Clerk Linus Langer

Guests present – David Roehl, Richard Moore, Kenneth Malecha, Phil White, Bernard Budin, Sandra Keenan, Lawrence Kennan, Bruce Paulson, TJ Grossman, Mary Langer, Mark Henry, Maynard Bolton, Road Superintendent Jerry Bolton, Victor Volkert, Kandis Hanson (MNSPECT), Mike McNamara, Jerry Wicklund, Erv Ulrich.

Pledge of Allegiance – the pledge was recited at 7 p.m. to open the meeting.

Minutes – After some edits Langer moved to approve the minutes from the June 19 meeting. White gave a second and the motion carried.

Agenda – Clerk added with our guests we have Kandis Hanson from MNSPECT. On old business under other category added a report from Peterson on the NCRWMO meeting. Under new business added upcoming MAT District 4 meeting in Le Center. Rowan moved to approve the agenda with additions. White provided a second and the motion carried.

Treasurer’s Report – Peterson shared our beginning balance was \$234,764, disbursements were \$61,460, and the ending balance is at \$173,381 (includes \$77.08 CD interest). Outstanding checks were \$1,208 and the bank statement matched at \$174,589. We received 1<sup>st</sup> half taxes of \$167,987 in the middle of this month which is not reflected in current balances. Langer moved to approve the treasurer’s report as presented. Rowan gave a second and the motion carried.

Peterson also shared a copy of the receipts and disbursements report and provided one for display for the public to view. The budget column is from an extra accounting module that would require separate itemizations if we decide it is beneficial to use.

Introduced guests Kandis Hanson and Sandra and Lawrence Keenan

MNSPECT activity report – Kandis Hanson (Relationships Manager) Hello’s and context... Have comparison of 2016 (30) and 2017 (28) permits which is very consistent with single family homes. There were 2 new homes in 2017. Good to see quite a list of mechanical (HVAC), plumbing and maintenance (roofs, windows, doors) which means people are understanding these need to be permitted. Valuations do have a role. Snapshot in time: just one house project this year so far, a demolition permit and 3 sheds... 14 last year at this time compared to 16 ytd showing consistency. Article [About permits, what’s all the fuss](#) has great points to share – will post. State has made the rules that are in the article.... intent of article really is to help educate constituency.

Happy to take concerns! “We appreciate the opportunity to come in front of you a few times a year.” Looking forward to future with anticipated implementation of some on-line permits.

7:25 Township Road Concerns – Superintendent Bolton’s comments: since last meeting TJ Grossman’s crew have been out grading and constantly pushing gravel up... started new graveling a week ago on Isle, Holyoke, and 305<sup>th</sup> Street. Did not expect as much altered traffic from Scott County’s roundabout project. Was in contact with Todd Howard (DC) and he asked how he could help... offered when we get roads to grade they would help with the dust control. Put down about 260 loads of graded class V gravel/aggregate on 4 miles, and also did some correction on 4 major frost boils – including on Guam Avenue south of the town hall.

Langer had assisted with samples of aggregate and delivered them to the Dakota County highway department’s lab where all samples met specifications. Visited with Todd Howard... he asked to get tickets for dust control. Thanked Bolton for arranging contacts and thanked DC for help with developing correct/appropriate specs and the lab testing work for the township. They have been a generous partner. Bolton thanked Mark Henry, as he advised that we ask for the extra help.

Langer also expressed there has been quite a few visits with residents on these roads and we are actively staying in touch with efforts and what we can do to address potential problems.

Henry: we’ve had a lot of highway traffic issues. County has dusted about 5 miles of township roads as people didn’t follow detours... we have updated gravel roads to take the traffic... there were 1406 cars, so key afterthought is be proactive and see if county will help with upgrades.

Noxious Weed Control – Anthony Rowan, Dean Odette and Greg Langer attended information event at Carleton. Rowan: recently have been going around mapping the roads where problem invasive plants are showing up. Will have more info next month. Had a book used by Castle Rock. Asked Mark if he recommended early cut... they are getting more hands on because seed will germinate next fall. Recommend late Sept, Oct, Nov then not to overspray on soybeans and stay ahead of the potential problem. Rowan asked about spraying in the spring as a preference? Carrying sprayer in the grader, and then use when seeing plants... revisit at August meeting.

Langer shared invoices for grader blading work done recently. White and Rowan looked at and studied awhile before continuing meeting.

7:40 Road work contract – Langer recapped past experience and the procedures agreed on, noting the request for quotes (RFQ) was advertised in the papers. Township received response letters from American Excavating (Gleason) TJ Grossman, Mark Henry and Otte Excavating.

AE – will not be quoting, but are available for special projects... July 16

Otte – thank you, at this time no, please keep us in mind... July 16

MH Exc – July 16... information plus contract and included copy of rate sheet.

TJ G – received on the 17<sup>th</sup>. Detailed quote and required documents included...

White had copy of last year's quotes and made studied comparisons. Further discussion demonstrated appreciation and respect for each of the providers participating in RFQ.

Langer moved to award 2018 road service work contract to TJ Grossman. Rowan gave second and motion passed. Will need to sign binding agreement and get signatures.

Permits – Looked at site map and building application for an agricultural shed from Tom Loretto for the Main Street Project Farm. Materials were dropped off today and had been prepared under clerk's guidance. Langer moved to approve the permit. White gave second and motion passed. White asked about driveway access from previous permit? Work is yet to be done but understanding is in place to contact Jerry Bolton with project timeline, and for approvals.

Blandin Project - Clerk shared permit application from contractor Dave Pavek (College City Construction) for a remodel project for Ward & Karen Blandin. Plans were presented for review and approval. Langer moved to approve request. Rowan gave second and motion passed. Clerk will send to MNSPECT for state-code plan review; it usually takes less than 10 days to complete.

Kliver remodel project – 3 copies shared. Clerk mentioned success of pump report and need to keep up as we receive reminders from our joint powers agreement (JPA) with the county and in support of MPCA efforts... White moved to approve the permit request. Rowan gave the second and motion passed with all in favor.

Wally Franklund project – presented a deck permit application with hand drawn plans. Was noted need to specify that building official would likely require further details as anticipated in application. Langer moved to approve. White gave a second and the motion passed.

Citizen Business – new things not stated on agenda – David Roehl inquired about quotes on the road maintenance contract. Supervisor Rowan mentioned sharing year-to-date spending in more detail at regular board meetings, possibly showing some of the progress made so far.

Planning Commission (PC) Report – items from July 9<sup>th</sup> meeting – Bruce Paulson (Chair of the Planning Commission) shared all 5 members were present at recent meeting as well as Board Liaison Gregory Langer. The Planning Commission studied three requests:

For the Kathleen Budin family Lawrence Keenan presented papers subdividing and selling off a 10-acre home site from the family farm. Commissioner Jerry Gehler moved to approve that request and Commissioner Richard Fott provided a second with the PC approving the request.

SAC wireless of Chicago submitted permitting to upgrade the ATT radios on the St Olaf tower. Gehler moved to approve the request. Fott gave a second and the motion passed.

Victor Volkert had a 5-acre parcel request with explanations. Commissioner Mark Legvold moved to approve the request. Fott gave a second and request was approved. Some follow up paper work left to complete when clerk can meet with Volkert.

After Paulson's Planning Commission Report –

Langer moved to approve the subdivision request for the Kathleen Budin family trust. White gave a second and the motion passed unanimously.

White moved to approve the SAC Wireless upgrade request. Rowan made a second and also asked about tower's excessive height. After discussion the motion passed unanimously.

Langer moved to approve the work the planning commission did with Volkert on his request. White gave a second and the motion passed unanimously.

Victor had documents to sign as the board just approved PC review of project. Documents desired to be generally vetted ahead of signing. White moved to approve. Langer gave second and motion passed. Signing to be done at later convenient time...

Comprehensive Plan – Dean Johnson has shared residents and land owners have not made any special responses or concerns to the collaboration group. White mentioned this for topic for September county unit MAT officer's meeting, which is scheduled for the 20<sup>th</sup> in Farmington.

Community Picnic – White said Jenn Welbaum and Bobbi Bolton and she were looking at Sept 29<sup>th</sup> for the picnic and will be sending out save-the-date post cards. Last year the county said they would provide paper items and John Exner is putting in a request for their August 3<sup>rd</sup> board meeting... White said we could benefit from waste receptacles as we did have a lot of trash...

NCRWMO – Peterson read from July meeting documents... expressed information is always valuable and always interesting... Emily Gable concerning SSTS. Septic management and oversight. MPCA has oversight. Alan Krouse spoke about programs for farmers. Update concerning NPDES - they love acronyms! Peg Varien was appointed to fill term... U of M has lots of helpful resources...

Intergovernmental Meeting – IG meeting was hosted here last evening. Renee Burman from Dakota County spoke (29 minutes) about solid waste recycling activities. After each community shared some of recent public activities, Q&A offered interesting follow up. Rowan talked to Northfield City Council Member Brad Ness about dust control – as he is interested in our experience. White noted how Don Malecha's family shined and was appreciated for being proactive in the county's environmental efforts. Great they got involved! Brochures are being left in town hall on some of the things the county can help with. Bruce Paulson provided insight valuable to the City of Northfield on dumpsters helping prevent litter arriving in rural ditches.

Minnesota Association of Townships is holding the district 4 meeting in Le Center on Monday August 13<sup>th</sup>. Leadership and speakers are presenting progress on all-things township, where attendance can be beneficial to MAT and our district as well as Greenvale Township. Communications with the township association has made our tasks easier on everyone.

8:55 Bridge Projects – Rowan met with Dakota County Engineer Todd Howard a week ago. Safety ratings on Isle Avenue culverts are subject to change per recent inspections. Rowan is looking at submitting a request for funds and design work... cost would be capped at \$20,000 to the township. Langer added they will reinspect in November... so it could be eligible to replace with a new bridge... conceivably Dakota County would do the engineering and take bids... For buy-in Langer suggested we make it a discussion item for the annual town meeting in March.

White: government is about caretaking, but if we delay asking we could miss out on cost-share opportunity... capital improvements are part of what we are here for and looking at traffic “that road” is heavily traveled. Langer: 1<sup>st</sup> thing is for them (inspectors) to not certify (condemn) the bridge... Rowan: Brian Watson could recommend ideas with the water. Rowan explained water and challenges cleaning out culverts where help from Brian would be timely. Rowan will give monthly reports... be in touch with collaborators and other parties.

312<sup>th</sup> Street Naming – minimum maintenance road off Foliage Avenue where there are 4 close land owners needs a name. Longest a township road can be is 1320 ft, but this road grew to a ½ mile which is 2640 ft. We should have mileage certified with County/State for roads aid formulas. Langer spoke with Todd Lusk at Dakota County GIS office for guidance. It does not line up with 305<sup>th</sup> or 315<sup>th</sup>, Bolton and Langer figured 312<sup>th</sup> Street would be good – which the County approves. It is noted our other minimum maintenance road is 292<sup>nd</sup> Street.

White made a motion to approve naming of the minimum maintenance road on Foliage “312<sup>th</sup> Street” and Rowan gave a second. The motion passed unanimously. Bolton asked if we name it does our obligation change regarding upkeep? Langer thought technically things stay the same unless you close the road. White explained it doesn’t mean no maintenance – it’s not “no maintenance,” but remains still as “minimum maintenance.”

Town Hall Outdoor Lights – we received quotes in the past and have had many requests for improved lighting in the parking lot. White moved to go ahead with yard light installation taking advantage of the lower priced Shultz proposals. Rowan gave a second and the motion passed. Goal is to have new lights before our September 29<sup>th</sup> picnic but for sure available when clocks change on Sunday November 4<sup>th</sup> (daylight savings time Mar 11, 2018 – Nov 4, 2018).

Sheriff’s Agreement – A Joint Powers agreement with the Dakota County Sheriff was talked about in 2016. Recommended by the County for services such as traffic control, litter, delivery of documents, and for many other reasons. It is advised we have an agreement. We would need to describe what services are anticipated and should be specific, to aid forming agreement that would be written then by the county attorney’s office. These are three-year agreements, which then expire. It would be worth our while to have arrangements in place by the November or December board meeting for approval. White: they would be enforcing our ordinances, rather than the state laws? Right, both... Langer to make copies for board to study further.

Claims – Claims were reviewed and paid. Signatures placed on checks and placed on CTAS reports verify board’s approvals. Balance on accounts is recognized as healthy for the community.

Langer moved to approve Treasurer's request for a pencil sharpener and some needed binders. White made a second and the request was approved without debate.

Adjourn – Langer moved to adjourn the meeting at 9:40 p.m. A second was given by Rowan and the July regular meeting was adjourned.

Respectfully submitted,

Attest,

Linus Langer | Clerk

Post meeting Clerk & Chair remained awhile to help the Budin Family Trust with unfinished subdivision documents which were to be reviewed and officially signed... they were hoping to file at Hastings in the next morning.